



Examples for Calculating Membership Categories

Practice A employs one owner, who is a practicing therapist, one administrative assistant, and contracts for therapy at a weekly average of 30 hours per week. This scenario would result in 3 FTEs for Practice A, qualifying for the **Sole Practitioner** membership category at annual fee of \$300.00.

Practice B is owned and operated by a practicing therapist who works full time and contracts with 5 other therapists on a part time basis. The total average weekly hours of contracted therapy per week is 100 hours. The contracted therapy would equate to 4 FTEs plus the owner, who is working full-time, for a total of 5 FTEs for Practice B, qualifying for the **Small Practice** membership category at annual fee of \$500.00.

Practice C employs 2 full-time administrative assistants and 4 full-time therapists and additionally, contracts for therapy at a weekly average of 80 hours per week. The contracted therapy would equate to 3 FTEs, plus 2 full-time administrative assistants, and 4 full-time therapists for a total of 9 FTE. Practice C would qualify for the **Medium Practice** category at an annual fee of \$900.00.

The membership categories and annual fees are as follows:

Categories	Size	Annual fees
Large Practice	16 or more FTEs	\$1,550.00
Medium Practice	8 to 15 FTEs	\$930.00
Small Practice	5 to 7 FTEs	\$515.00
Sole Practitioner	1 to 4 FTEs	\$310.00